



Admissions Packet

School Contacts

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|--------------------------|----------------------|-----------------------------|
| Principal | Cathlene Darragh | cdarragh@saintsimon.org |
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| Administrative Assistant | Marianna Kassenbrock | mkassenbrock@saintsimon.org |
| Marketing Coordinator | Courtney Veigel | cveigel@saintsimon.org |

School Hours Pre-School - 8th grade 7:45 AM - 2:50 PM

Little Royals

| | Age (By Sept. 1st) | Full Time | Part-Time |
|-------------------------|--------------------|-------------|----------------|
| Pre-School | 3 years | M/Tu/W/Th/F | M/W/F |
| Pre-Kindergarten | 4 years | M/Tu/W/Th/F | M/W/F or Tu/Th |
| Kindergarten | 5 years | M/Tu/W/Th/F | no part-time |

Extended Care

Morning Care is offered starting at 7:00 am. Extended Care is available for all students from 2:50 pm - 6:00 pm on full days of school. After school care is not available on early release days. Applications will be available in August.

Uniforms

All students in Kindergarten - 8th grade wear the official Saint Simon uniform. The uniform policy is included in the Saint Simon student handbook. Uniforms may be purchased at either of two local uniform stores and school holds a used uniform sale over the summer.

Classroom Capacity

Kindergarten through 8th grade has approximately 78 students per grade level with three homerooms.

Application Process

Applications are accepted for the 2021 - 2022 school year beginning on November 16, 2020. To be considered for enrollment, applications must be submitted with all required documents (listed on the application). There is a \$25 application fee charged for each student applying. Admission decisions are communicated in February 2021.

Tuition

Tuition for the 2020-2021 school year is posted below. The 2021-2022 tuition rates will be available in May 2021. Tuition assistance is available. Saint Simon the Apostle accepts state vouchers and awards tax credit scholarships (SGO's). Contact the Principal for more information.

| Annual Enrollment Fee | Per family | \$250 | |
|--|--|-------------------|------------|
| | 1 Child | 2 Children | 3 Children |
| Parishioner Tuition K - 8 | \$5,764 | \$9,262 | \$12,276 |
| Non-Parishioner Tuition K - 8 (per child) | \$10,252 | | |
| Pre-Kindergarten | \$5,764 Full-time | \$3,397 Part-time | |
| Pre-School (3 years) | Based on 36 weeks of school | | |
| Full-Time | \$195 a week | | |
| 3 Days (M/W/F) | \$125 a week | | |
| 2 Days (Tu/Th) | \$85 a week | | |
| Morning Care | \$2 per day | | |
| Extended Care | 1 Child \$60 per week / \$15 per day | | |
| | 2 Children \$105 per week / \$25 per day | | |

Saint Simon uses FACTS management system for tuition collection.
All families must enroll in FACTS.

COVID-19 Admission Statement

Saint Simon the Apostle Catholic School strives to meet the needs of all students and families. Saint Simon is providing in-person instruction for the 2021-2022 school year. In order to plan and provide resources for all students enrolled, families are required to commit to one semester of tuition even if they withdraw before December 18th, 2021.

Definition of an Active Parishioner

To be recognized as an active Saint Simon parishioner for the academic school year of 2021-2022 you should live out your discipleship by:

- Loving God with your whole mind, heart and soul and love your neighbor as yourself to the fullness of your ability with the help of God's grace.
- Being a registered parishioner(s) of Saint Simon the Apostle Catholic Church.
- Faithfully gathering with your family in prayer with the rest of our community by participation in Sunday Mass weekly and Holy Days of Obligation, and by striving to attend Mass at Saint Simon at least three out of every four Sundays.
- Sharing your God-given talents and blessings with your parish community and the greater community.
- Sharing your time in our Saint Simon community through participation in various ministries and by having a current "Shared Blessings" stewardship intention card that witnesses your commitment to our parish on file in the parish office.
- Supporting your parish through sacrificial sharing/tithing of your financial treasure through Sunday and Holy Day contributions made during the offertory collection or through electronic giving.
- Being committed to deepening your relationship with God through prayer.

All of the above descriptions are important in living our faith as well as building up and strengthening our parish community. An added benefit is that active parishioners receive the parishioner tuition res for our Saint Simon school ministry and for our Archdiocesan high schools. In the spring of each year, the Archdiocesan Catholic high schools request that we confirm active parishioner status for the families that they submit to us. This definition applies to all parish families, but is utilized in both our elementary school and deanery high schools for the purpose of determining tuition discounts. Please note that a tuition discount can be revoked at any time during the school year, if active parishioner status changes.

Admissions

To advance an orderly and equitable admission for children to the Saint Simon the Apostle School, the following policy shall be followed with an intent toward advancing improvement based on the changing needs of the parish membership, the school ministry's overall mission, and other pertinent factors that the administration deems relevant toward that mission.

Admission and Wait List Policy and Procedures

The primary goal of the School is to provide a Catholic education to the children in the parish in accordance with Archdiocesan guidelines and recommendations. All students will participate in all required classes and liturgies. The School will make reasonable efforts to accommodate students with physical, emotional, social, learning, or other challenges. It is also a goal of the School to encourage the parish to provide financial support to economically disadvantaged parish families who wish to attend the School. Once adopted, amendments to this admission policy must be accomplished through the parish pastor and the School Commission.

For Grades Pre-K through 8

Beginning with the spring registration date, which is established each year by the School administration, students who are at least age 4 by the registration cut-off date will be selected and placed in the appropriate grade based on the following categories in descending order of priority:

1. Current students of the school.
2. Catholic children of participating parishioners of Saint Simon who are siblings of students in grades Pre-K through 8 attending the school in the current school year.
3. Catholic children of participating parishioners of Saint Simon who are children of graduates of the school.
4. Catholic children of participating parishioners.
5. Catholic children of non-participating parishioners who are siblings of students in grades Pre K through 8 attending the school in the current school year.
6. Catholic children of non-participating parishioners who are children of alumni or siblings of a graduate of the school.
7. Catholic children of non-participating parishioners.
8. Non-Catholic children of non-participating parishioners.

Within categories numbered 1 through 3, priority will be given according to the parish registration date of any family. Within categories numbered 4 through 5, priority will be given according to the date of application.

Each year's incoming student class will be selected shortly after the registration process is closed. If any student is selected for the incoming class, his or her Catholic siblings will be placed in category number 2 above for the school year for which they are registering.

The approximate enrollment for any given year is 27 students per classroom in grades K-8 and 24 students per classroom in pre-K.

Pre-K through 8 Wait List

Students not selected for admission to the school will automatically be placed on a wait list. If an opening becomes available, students on the wait list will be given priority for those openings in the same order of preference as detailed in section A. The wait list will exist from year to year only; the wait list for each school year shall be established after the selection process for the upcoming school year has ended and shall terminate when that school year ends.

Transfer Students

Students in good standing from another school will be considered for transfer admission after the following has been accomplished:

Enrollment forms are completed and submitted to the administration.

A conference with the principal, parents, and the student (if the student is in grades 4-8) has been held. If requested, the parents have provided a written statement indicating their reasons for enrolling their child.

Previous records have been supplied to the administration including, if available and applicable a current report card, standardized testing results, individual education plan or 504 plan. If records are not available, the principal shall require testing of the child to determine placement.

Updated immunization records must be submitted to the school office with the application.

If the Principal, in the Principal's sole discretion, determines that it is in the school and the student's best interests, and if there is an opening, the student will be admitted on a probationary status for one semester.

Prioritization of placement of applicants for transfer will occur in the same order and by the same criteria as defined in section A. Although ultimately subject to the principal's discretion of what is in the school's best interests, as a general rule students seeking to transfer immediately before or during eight grade are discouraged to do so.

Saint Simon supports the disciplinary decisions of other schools. Therefore, a student expelled from another school may not be considered for enrollment regardless of the family's parish status until one year after the expulsion date.

All information is subject to change.